



HILL TOP ACADEMY

Edlington Lane, Edlington, Doncaster, DN12 1PL

School Telephone: 01709 863273, Fax: 01709 869936

Email: admin@hilltop.doncaster.sch.uk

Website: www.hilltop-primary.co.uk



'Every child, Every chance, Every day!'

Principal: Mrs R A Macleod BA (hons) QTS NPQH
Local Leader of Education

2nd March, 2021

Dear Parents/Carers,

We are really looking forward to welcoming all the children back into school next week and wanted to give you a few reminders about organisational details, in order to ensure that everything runs as smoothly as possible. As shared previously, to make school as safe as it can be, our safety measures implemented means that school is going to look and operate differently, for at least the next half term.

The first day of the new term is Monday 8th March, 2021.

In line with government guidance, children are encouraged to walk to school wherever possible and we ask that only one adult accompanies each child to school, in order to support social distancing

Start and end times of the school day

As shared previously, please see the staggered drop off and collection times for each class; this is to avoid 380 children and their adults all being in the same place at the same time and promotes social distancing.

We have updated our staggered arrival times, so punctuality is even more important than ever and please take a moment to familiarise yourself with your child's times as they may be different.

The start and finish times for your child's class is below. Please note it is ESSENTIAL that you are prompt for your time slot. We would ask parents to wear a mask and socially distance at drop off and collection times, as well as on the journey to school.

Year group	Entry time	Door/Route	Exit
Morning Nursery	8.45	Nursery doors at front of building	11.45
Afternoon Nursery	12.30	Nursery doors at front of building	3.30
Reception KH	9:00	Back playground Foundation Door	3:30
Reception VW	8:55	Back playground Foundation Door	3:25
Year 1 – MH	8:40	Back playground Red zone Queue at side of building – opposite Key stage 1 play equipment	3:10
Year 1 - NC	8:45	Back playground Red zone Queue at side of building – opposite Key stage 1 play equipment	3:15
Year 2 - ME	8.30	Back playground Red zone Queue at side of building – opposite Key stage 1 play equipment	3.00
Year 2 -AJ	8:35	Back playground Red zone Queue at side of building – opposite Key stage 1 play equipment	3:05

Year 3 - LR	8:35	Back playground	3:15
Year 3 - KV	8:35	Back playground	3:15
Year 4 - PD	8:45	Back playground	3:25
Year 4 - JH	8:40	Back playground	3:20
Year 5 - PS	8:40	Back playground	3:20
Year 5 - KLS	8:50	Back playground	3:30
Year 6 - MAR	8:45	Back playground	3:25
Year 6 - ER	8:50	Back playground	3:30

Please be assured that staff, including myself, will be on the gates to direct parents and pupils to their appropriate zone.

What can my child bring to school?

Children will be expected to wear full school uniform but can wear trainers and we are limiting the items that come into school. Therefore, your child may need to bring to school:

- A coat/jacket (hat/gloves if needed)
- A water bottle (labelled preferably)
- Packed lunch (if they are not having a school meal)
- A small bag (book bag)

Staff will inform you of the days your child has P.E and the arrangements for these days.

We hope you have all managed with the remote learning and we are all so excited to welcome the children back to school next week!

Parental Contact

As previously communicated we are asking that you do not visit the school office unless this has previously been agreed or you have been asked to do so. Where you do need to make contact with the school this can be done by either by contacting 01709 863273 or via email on admin@hilltop.doncaster.sch.uk We will regularly review this situation but do appreciate your support and understanding in the current times.

Thank you, as always, for your support during these unprecedented times.

Take care and stay safe



Mrs Macleod
Principal

